



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Adopt a Resolution Awarding the Contract for Rental and Cleaning of Uniforms for Certain Field and Warehouse Employees to Unifirst Corporation (\$20,000± per year)

MEETING DATE: November 15, 2000

PREPARED BY: Public Works Director

RECOMMENDED ACTION: That the City Council adopt a resolution awarding the contract for the rental and cleaning of uniforms for certain field and warehouse employees to Unifirst Corporation, of Stockton, in the amount of approximately \$20,000.00 per year.

BACKGROUND INFORMATION: At its October 18, 2000 meeting, the City Council authorized staff to go to bid for the rental and cleaning of uniforms for specified employees in the Public Works, Parks and Finance departments, as well as seat covers and rags used in the Fleet Maintenance Shop. The present contract ends in February 2001.

Bids were requested for both polyester/cotton blend shirts and pants, 100% cotton shirts and pants, and denim pants. Employees are given a choice of the type of material they want for their uniforms at the beginning of the contract. They are also given the choice of either short- or long-sleeve shirts. Changes cannot be made during the term of the contract. In order to evaluate the proposals, half of the shirts needed were designated as the Dacron polyester/cotton blend and half as the 100% cotton; the number of pants needed was equally split among the blend, 100% cotton, and denim. It was estimated that employees would be wearing their uniforms 50 weeks per year because there is an allowance for vacations, jury duty, etc., of more than a couple of days. The seat covers and rags are used weekly in the Fleet Maintenance Shop. Supplying the arm patches was included as an optional bid item and that price is included with the total. The contract allows changes in the number of employees without additional charges and at rental rates in effect at the time of the agreement.


The contract is for a two-year period with an option to renew for an additional year upon mutual agreement between the City and supplier. Funds are included in the annual operating budgets of the departments/divisions using uniforms, seat covers and rags. The greatest difference in prices was for the arm patches with bids varying from \$1.50 to \$8.50 per patch.

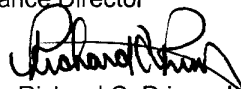
Listed below are the four bids received, calculated for a one-year period based on the formula for use described above. The low bidder presently has the Electric Utility Department's uniform contract.

Unifirst Corporation	Stockton	\$19,977.10
Prudential Overall Supply	West Sacramento	\$22,571.10
G & K Services	Sacramento	\$23,907.25
Mission Linen & Uniform Service	Sacramento	\$24,391.75

Under this contract, the City will be billed monthly for the number of uniforms processed.

FUNDING: The operating accounts for the divisions using the service.

Funding Available: 
Vicky McAthie, Finance Director


Richard C. Prima, Jr.
Public Works Director

Prepared by Sharon Blaufus, Management Analyst II

cc: Randy Hays, City Attorney

Joel Harris, Purchasing Officer

George Bradley, Street Superintendent

Dennis Callahan, Fleet and Facilities Manager

Fran Forkas, Water/Wastewater Superintendent

Vicky McAthie, Finance Director

Jack Harrison, Interim Parks and Recreation Director

Uniform Service Bidders

APPROVED: _____

H. Dixon Flynn -- City Manager

RESOLUTION NO. 2000-193

A RESOLUTION OF THE LODI CITY COUNCIL AWARDING
THE CONTRACT FOR RENTAL AND CLEANING OF
UNIFORMS FOR CERTAIN FIELD AND WAREHOUSE
EMPLOYEES

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WHEREAS, in answer to notice duly published in accordance with law and the order of this City Council, sealed bids were received and publicly opened on October 31, 2000 at 11:00 a.m. for the Rental and Cleaning of Uniforms for certain Field and Warehouse Employees, described in the specifications therefore approved by the City Council on October 18, 2000; and

WHEREAS, said bids have been compared, checked, and tabulated and a report thereof filed with the City Manager as follows:

<u>Bidder</u>	<u>Location</u>	<u>Bid Amount</u>
Unifirst Corporation	Stockton	\$19,977.10
Prudential Overall Supply	West Sacramento	\$22,571.10
G & K Services	Sacramento	\$23,907.25
Mission Linen & Uniform Service	Sacramento	\$24,391.75

WHEREAS, the City Manager recommends award of the bid for the Rental and Cleaning of Uniforms for certain Field and Warehouse Employees, be made to the low bidder, Unifirst Corporation, of Stockton, California.

NOW, THEREFORE, BE IT RESOLVED by the Lodi City Council that the award of the bid for the Rental and Cleaning of Uniforms for certain Field and Warehouse Employees, be and the same is hereby awarded to the low bidder, Unifirst Corporation, of Stockton, California, in the amount of \$19,977.10.

Dated: November 15, 2000

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I hereby certify that Resolution No. 2000-193 was passed and adopted by the City Council of the City of Lodi in a regular meeting held November 15, 2000, by the following vote:

AYES: COUNCIL MEMBERS – Hitchcock, Land, Nakanishi, Pennino and Mayor Mann

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – None

ABSTAIN: COUNCIL MEMBERS – None


SUSAN J. BLACKSTON
City Clerk

CITY COUNCIL

STEPHEN J. MANN, Mayor
ALAN S. NAKANISHI
Mayor Pro Tempore
SUSAN HITCHCOCK
KEITH LAND
PHILLIP A. PENNINO

CITY OF LODI
PUBLIC WORKS DEPARTMENT

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P.O. BOX 3006
LODI, CALIFORNIA 95241-1910
(209) 333-6706
FAX (209) 333-6710
EMAIL pwdept@lodi.gov
http://www.lodi.gov

November 8, 2000

H. DIXON FLYNN
City Manager
SUSAN J. BLACKSTON
City Clerk
RANDALL A. HAYS
City Attorney
RICHARD C. PRIMA, JR.
Public Works Director

Unifirst Corporation
125 East Flora Street
Stockton, CA 95202

Prudential Overall Supply
545 Jefferson Blvd., #5
West Sacramento, CA 95605

G & K Services
1600 Raley Court, Suite 30
West Sacramento, CA 95691

Mission Linen & Uniform Service
8440 Carbide Court
Sacramento, CA 95828

SUBJECT: Adopt a Resolution Awarding the Contract for Rental and Cleaning
of Uniforms for Certain Field and Warehouse Employees to
Unifirst Corporation (\$20,000±)

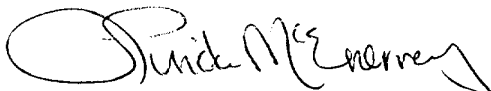

Enclosed is a copy of background information on an item on the City Council agenda
of Wednesday, November 15, 2000. The meeting will be held at 7 p.m. in the
City Council Chamber, Carnegie Forum, 305 West Pine Street.

This item is on the consent calendar and is usually not discussed unless a
Council Member requests discussion. The public is given an opportunity to address
items on the consent calendar at the appropriate time.

If you wish to write to the City Council, please address your letter to City Council,
City of Lodi, P. O. Box 3006, Lodi, California, 95241-1910. Be sure to allow time for the
mail. Or, you may hand-deliver the letter to City Hall, 221 West Pine Street.

If you wish to address the Council at the Council Meeting, be sure to fill out a speaker's
card (available at the Carnegie Forum immediately prior to the start of the meeting) and
give it to the City Clerk. If you have any questions about communicating with the
Council, please contact Susan Blackston, City Clerk, at (209) 333-6702.

If you have any questions about the item itself, please call Sharon Blaufus,
Management Analyst, at (209) 333-6800, ext. 2658.


 Richard C. Prima, Jr.
Public Works Director

RCP/lm
Enclosure
cc: City Clerk ✓

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